

**Rosemount Area Athletic Association  
Board Meeting Minutes  
March 08, 2011**

**Board Members:** Heidi Kraemer (Vice President), Steve Reischauer (Treasurer), Doug Wheeler (Secretary), Tom Luing, Dave Everson (Registrar), Michele Snare (Gambling Manager), David Knight, Jenny Wheeler, Mike Kern (Equipment Manager), Jody Otto

**Board Members Absent:** Dan Shaw (President), Beverly Jaeger

**Program Directors:** Jon Thissen (In-House Basketball), Brian Fahey-Bleick (Dakota Rev, President)

**Guests:** none

## Standing Agenda Items

1. Meeting called to order at 6:35 for Heidi K., Vice President.
2. Motion by Doug W. to approve the March meeting minutes. Seconded by Michele S. Motion passed unanimously.
3. Michele S. presented the Gambling Report
  - a. Bar Bingo starts Mon-Mar-21.
  - b. Pull tabs bar box going in this week.
  - c. A cash machine is now available onsite.
  - d. Discussed down loadable coupons for RAAA.
  - e. Requested to have RAAA Pull Tabs available at Leprechaun Days.
  - f. Motion by Tom L. to approve \$4,500 in pulltab expenditures as presented for the 4/1/11 - 4/31/11 as presented. Seconded by Jody O. Motion passed unanimously.
  - g. Motion by Tom L. to approve the \$2000 request for gambling funds. This should be classified as a loan from the General fund to the Gambling Fund. Seconded by Doug W. Motion passed unanimously via email.
4. **Treasurer Report**
5. Facility Report
  - a. City of Rosemount Field Maintenance Fees Update
  - b. DCTC Fieldhouse Update
6. Equipment Manager Report
7. Registrar Report
8. Board Update
  - a. Review of Subcommittees and Members
  - b. Program Liaisons to review the Bylaws for written policies on Board Elections, Tryout Procedures, and Board Compensation for traveling programs.
  - c. Program Liaisons to review the information the new website for their program(s) and email feedback to [support@rosemount-aaa.org](mailto:support@rosemount-aaa.org)

- d. Review Program Liaison Role Description

## **7:00 pm – Program Updates**

1. Traveling Baseball
  - a. “RAAA Complaint #1/2 – 2011 Formal Write-up of Issues and Actions February 19, 2011”
2. In-House Tennis
  - a. Registrations pending 2011 budget approval.
3. n-House Softball
  - a. 2011-2012 Program Director Position Open
4. In-House Soccer
  - a. Registrations pending 2011 budget approval.

## **7:30 pm – Open Forum**

- 1.

## **7:45 pm – Subcommittee Updates**

1. Finance, Facilities & Technology Subcommittee
  - a. Finance Subcommittee is asked to draft a breakdown of the \$23 Admin Fee for publication on the website.
2. Fundraising Subcommittee
3. Risk Subcommittee
4. Communications Subcommittee
  - a. Ad recognizing RAAA volunteers
5. Administration Subcommittee
  - a. Update RAAA Program Manual with Check Signing Procedures.

## **8:00 pm – Review of Action Items and Meeting Adjournment**

1. Action Items
  - a. Michele S. to attend class and file the necessary paperwork to become Gambling Manager.
  - b. Steve R. to follow up with the accountant regarding the use of a journal entry or other option for tracking of web fees and transaction fees.
  - c. Doug W. to post Program Manual and documents to the website.

- d. Dan S. to email Traveling Program Directors requesting a current copy of bylaws to include policies and procedures such as tryouts, board elections, board compensation, and minutes.
  - e. Doug W. will email out the list of subcommittees and members.
  - f. Tom L. is planning on attending the next Park and Rec meeting.
  - g. Dan S. is planning on attending the next city council meeting.
  - h. Dan S. and Mike K. to switch liaison roles. Dan to be liaison for Dakota Rev and Mike for In-House Basketball.
  - a. Action Item: Michele S. will email a copy of the “RAAA Board Liaison Job Description (February 2011)” to the board.
  - i. Doug W. to follow up with Traveling Baseball regarding the use of the RAAA’s Fed ID for tax exempt donations for Cooperstown team.
  - j. Dan to email Traveling Program Directors requesting a current copy of bylaws to include policies and procedures such as tryouts, board elections, board compensation, and minutes. – PENDING Approval of Program Liaison Role Description.
  - k. Dan S. will discuss the issue of RHS/RAAA Student Athlete Competativeness at the Association Presidents Meeting.
2. Meeting Adjournment