



Rosemount Area Athletic Association
PO Box 134
Rosemount, MN 55068
(952) 423-7222

Rosemount Area Athletic Association (RAAA) Complaint Process

The process for the handling of complaints and unacceptable conduct should flow as follows: (Note: If legal actions has been threatened or initiated in conjunction with a complaint, the complaint should not be investigated until Rosemount Athletic Association has first obtained legal advice on the issue).

Key Points:

- The expectation is the complaint will be resolved at the earliest stage in the process.
- Complaint must be filed through the website or in a written format.
- All complaints and actions taken relating to conduct must be reported to the sport's Program
- Director, the RAAA Board President and the head of Risk Management for RAAA.
- Complainant has the right to elevate to the next level if not satisfied.

Complaint and Conduct Committee

Any complaint escalated to the Rosemount Athletic Association Board or determined by the RAAA Vice President to be reviewed by the Board will initiate a Complaint and Conduct Committee formation. A Complaint and Conduct Committee will be made up of three members. For programs that have their own Board, the committee will consist of the Program Director, RAAA Board Program Liaison, and one other member elected by the Program's board. For programs, which don't have a Board, the committee will consist of the Program Director, RAAA Board Program Liaison, and the President of the RAAA Board. If any of these members are deemed a participant of the formal complaint, the RAAA Board President will select another member from the RAAA Board of Directors to participate. The Program Director will act as Chairperson for this committee.

The role of the committee is to review the complaint and any previous action(s) taken. Any complaint, in which threats of aggression (threatened, attempted, or actual physical violence) or any form of sexual misconduct is involved, suspension from participation is automatic. The committee may also choose to interview any witnesses or make further investigation. Based upon their findings, the Committee will then render a decision that may include disciplinary action involving written warnings, suspension, other limitations, or expulsion from RAAA activities. All affected parties will be notified in writing of the results, disciplinary action, and appeal rights. All committees are responsible for reporting their results to the RAAA Board of Directors at the next scheduled meeting time, unless the President of the RAAA Board calls a special meeting.